

# Overview and Scrutiny Board

**14 September 2011**

# Agenda

The Overview and Scrutiny Board will meet at the **SHIRE HALL, WARWICK** on **WEDNESDAY, 14 SEPTEMBER 2011** at **2.00 p.m.**

The agenda will be:

## **1. General**

### **(1) Apologies**

### **(2) Members' Disclosures of Personal and Prejudicial Interests**

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a

### **(3) Minutes of the meeting of the Overview and Scrutiny Board held on 20 July 2011**

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The public reports referred to are available on the Warwickshire Web  
<https://democratic.warwickshire.gov.uk>



## 2. Public Question Time

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Overview and Scrutiny Board.

Questioners may ask two questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Ann Mawdsley on 01926 418079 or e-mail

[annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk) 5 working days before the meeting.

Otherwise, please arrive at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

## 3. Questions to the Portfolio Holders/Portfolio Holders Update

Up to 30 minutes of the meeting is available for Members of the Committee to put questions to the Portfolio Holders (Councillor Alan Farnell, Leader, Colin Hayfield, Customers, Access and Physical Assets, Councillor Martin Heatley, Improvement and Workforce, Councillor David Wright, Finance, Governance and IT) on any matters relevant to the remit of the Overview and Scrutiny Board and for the Portfolio Holders to update the Board on relevant issues.

## 4. Refocusing our approach to Resourcing our Priorities

A robust approach to planning our business should be at the heart of all we do ensuring that our effort and resources are targeted on our priorities. This paper establishes an approach to develop a Strategic Delivery Plan for the Organisation including Medium Term Financial Planning and the Budget.

### Recommendation

The Overview and Scrutiny Board are recommended to:

- Note the revised approach to planning for the Organisation approved by Cabinet on the 14<sup>th</sup> July.
- Note work underway to reframe the Performance Management Framework.
- Comment on how the role of Overview and Scrutiny can best be utilised to support the outlined approach.

For further information please contact Phil Evans, Head of Service Improvement and Change Management, Tel: 01926 412293 E-mail [philevans@warwickshire.gov.uk](mailto:philevans@warwickshire.gov.uk) or John Betts, Head of Finance, Tel: 01926 412441 E-mail [johnbetts@warwickshire.gov.uk](mailto:johnbetts@warwickshire.gov.uk).

## 5. Treasury Management Monitoring Report 2011/12

This report sets out the progress of the treasury management process during 2011/12.

### Recommendation

That the Overview and Scrutiny Board discuss and approve the report.

For further information please contact Phil Triggs, Group Manager, Tel: 01926 412227 E-mail [philtriggs@warwickshire.gov.uk](mailto:philtriggs@warwickshire.gov.uk).

## 6. ICT Strategy and Savings

This report updates the Board on the progress of the ICT Strategy and savings targets.

It reports progress against the Strategy Objectives including an assessment by our External and Internal Auditors.

It also confirms the progress against the ICT savings targets, and reports on ICT's contribution in the wider Authority targets.

### Recommendations

The Board are asked to:-

1. Consider and comment on the progress of the ICT Strategy and Savings activities
2. Suggest an elected members workshop as part of the development of the ICT Strategy Review

For further information please contact Tonino Ciuffini, Head of Information Assets, Tel: 01926 412879 E-mail [toninociuffini@warwickshire.gov.uk](mailto:toninociuffini@warwickshire.gov.uk).

## 7. Scrutiny Reviews Progress Report and New Proposals for Task and Finish Groups

The Overview and Scrutiny Board is asked to comment on the progress of scrutiny reviews and consider any new proposals for task and finish groups to undertake reviews.

### Recommendation

That the Overview and Scrutiny Board

- (1) Comments on the progress of the scrutiny reviews
- (2) Considers any new proposals for Task and Finish Groups

For further information please contact Ann Mawdsley, Senior Democratic Services Officer, Tel: 01926 418079 E-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk).

## 8. Work Programme

The Board is asked to consider the items it would wish to include in its future work programme.

### Recommendation

That the Overview and Scrutiny Board considers the draft work programme at Appendix 1 and amends as appropriate.

For further information please contact Ann Mawdsley, Senior Democratic Services Officer, Tel: 01926 418079 E-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk).

## 9. Any Other Items

Which the Chair decides are urgent.

## 10. Dates of Future Meetings

The future meetings of the Board are scheduled as follows at 2pm on:  
**30 November 2011**  
**25 January 2012**  
**28 March 2012**

Jim Graham  
Chief Executive  
Shire Hall  
Warwick

## Committee Membership

**Councillors:** John Appleton (Chair), Les Caborn, Jeff Clarke, Peter Fowler, Bernard Kirton, Tim Naylor, Jerry Roodhouse, John Ross, Dave Shilton, June Tandy, John Whitehouse, Sonja Wilson.

### Co-opted members for Partnership matters as follows

#### District / Borough Council

North Warwickshire Borough Council:	Councillor Derek Pickard
Nuneaton and Bedworth Borough Council:	Councillor John Haynes
Rugby Borough Council	Councillor Jim Shera
Stratford-on-Avon District Council	Councillor Sue Main
Warwick District Council:	Councillor Bill Gifford

#### Warwickshire Police Authority NHS Warwickshire

Clive Parsons  
Janet Smith

#### Portfolio Holders:-

Councillor Alan Farnell - Leader

Councillor Colin Hayfield -Customers, Workforce and Partnership

Councillor Martin Heatley – Improvement and Workforce

Councillor David Wright – Finance, Governance and IT

For further information please contact Ann Mawdsley, Senior Democratic Services Officer, Resources Group, Tel. 01926 418079 or e-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk).